

Course Revision Proposal

Title of Proposal: _____

Sponsoring Department(s): _____

Date of Department Review and Approval: _____

Signature(s) of Sponsoring Chair(s)/Date: _____

Dean's Preliminary Review:

College: ☐ CAS ☐ LCHS ☐ KSOM

Proposal: ☐ Complete
☐ Satisfies University of Scranton Curricular Requirements
☐ Consistent with College Goals/Mission
☐ Additional preliminary comments below

Dean's Signature/Date: _____

Additional Signatures (i.e. Department Chairs/Program Directors of Impacted Programs and/or of the Library):

[illegible]

Course Title: _____

** 26 character limit includes spaces, special characters and attributes in parentheses.*

Course Number: _____

Type of Course Revision (please check all that apply):

- ☐ Course Title
- ☐ Course Number
- ☐ Pre-Requisite, Co-Requisite, or Concurrent Course
- ☐ Catalog Description
- ☐ Number of credits
- ☐ Course Content
- ☐ Student Learning Outcomes
- ☐ Other

Details of the Revision:

Rationale for Revision:

Is the course open to non-majors? ☐ Yes ☐ No

* If yes, please indicate the distribution of students (by program) the last 4 times that the course was offered.

Will any programs (majors, minors, concentrations, tracks, graduate program, or specializations) be impacted by this course change? ☐ Yes ☐ No

* If yes, please list the names of the program (s) in the box below and explain the impact and response of the affected program(s).

** Please note that if a program is impacted by this change, the signature of the Department Chair or Program Director is required on the first page of this proposal.*

Will the revision require allocation/reallocation of University resources? ☐ Yes ☐ No

* If yes, please list in the box below.

** Please note that if library resources are listed, please obtain the signature of the Department Chair of the Library.*

Required Attachments:

If the course revision impacts the content of the course (i.e. involves a change in the catalog description, number of credits, course content, or student learning outcomes), please attach an old syllabus and a new syllabus with the changes highlighted. Please make sure that the syllabus adheres to the guidelines posted on the Provost's website.